



Gift Acceptance Policy

Mission - To prepare individuals with and without developmental disabilities for life success within their family and community.

Philosophy - Crossroads Center for Children utilizes interventions from the field of applied behavior analysis (ABA), a branch of psychology and education with a foundation based on scientific analysis of human behavior and learning.

GAP Summary -

- Crossroads Center for Children solicits and accepts donations that are consistent with its mission.
- Donations are defined as gifts to the organization with nothing given in return from the organization.

Accepted Gifts - In the course of its regular fundraising activities, Crossroads Center for Children will accept donations of money, real property, personal property and stock. Donations will generally be accepted from individuals, partnerships, corporations, foundations, government agencies, or other entities.

- **Cash** - Cash gifts are acceptable in any form, including by check, money order, credit card, or on-line. Donors wishing to make a gift by credit card must provide the card type (e.g., Visa, MasterCard, American Express), card number, expiration date, and name of the card holder as it appears on the credit card.
- **Marketable Securities** - Marketable securities may be transferred electronically to an account maintained at one or more brokerage firms or delivered physically with the transferor's endorsement or signed stock power (with appropriate signature guarantees) attached. All marketable securities will be sold promptly upon receipt unless otherwise directed by Crossroads Center for Children's Investment Committee. In some cases marketable securities may be restricted, for example, by applicable securities laws or the terms of the proposed gift; in such instances, the decision whether to accept the restricted securities shall be made by the Executive Committee and/or Board of Trustees.
- **Bequests and Beneficiary Designations** - Bequests and Beneficiary Designations under Revocable Trusts, Life Insurance Policies, Commercial Annuities and Retirement Plans. Donors are encouraged to make bequests to Crossroads Center for Children under their wills, and to name Crossroads Center for Children as the beneficiary under trusts, life insurance policies, commercial annuities and retirement plans.
- **Charitable Remainder Trusts** - Crossroads Center for Children accepts designations as a remainder beneficiary of charitable remainder trusts.
- **Charitable Lead Trusts** - Crossroads Center for Children will accept designation as an income beneficiary of charitable lead trusts.
- **In-kind donations** - In-kind donations will be accepted if they are aligned with the current needs of the organization as described in the Wish List, or in solicitations for fundraising and auction activities. Donors are to provide an estimate of the value of their donation, and their contact information. All in-kind gifts are to be turned into the Resource Development Department for processing.

Doing What Works. Seizing Every Opportunity. Working Together.

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Restrictions on Gifts—

Certain types of gifts must be reviewed prior to acceptance due to the special liabilities they may pose for Crossroads Center for Children. Examples of gifts which will be subject to review include gifts of real property, personal property, cryptocurrency, and securities. Monetary gifts that are given for unsolicited restricted purposes are also subject to review. Decisions on the restrictive nature of a gift, and its acceptance or refusal, shall be made by the Resource Development Specialist in consultation with the Executive Director.

Crossroads Center for Children will not accept gifts that:

- would result in Crossroads Center for Children violating the regulations of any of its governing bodies
- would result in Crossroads Center for Children losing its status as an IRC § 501(c)(3) not-for-profit organization
- are too difficult or too expensive to administer in relation to their value
- would result in any unacceptable consequences for Crossroads Center for Children, or
- are for purposes outside Crossroads Center for Children's mission

Donor Database- Crossroads Center for Children records all transactions by donors in its donor database (Bloomerang or other) and utilizes the recorded information to retain and engage its donors. Emails, mailings, phone calls, and other forms of communication are recorded to the greatest extent possible. Donors are automatically included in the bulk emails of the organization; they may opt out or specify their interests in partaking of this feature.

Donor Privacy - Crossroads Center for Children holds all communications with donors and information concerning donors and prospective donors in strict confidence, subject to legally authorized and enforceable requests for information by government agencies and courts. All other requests for or releases of information concerning a donor or a prospective donor will be granted only if permission is first obtained from the donor.

Donor Recognition-

- All gifts made to Crossroads Center for Children will receive an acknowledgement letter including a formal tax receipt from Crossroads Center for Children's development department within one week of receipt of the gift, if possible.
- First-time donors will receive a thank-you call, a welcome package with information about Crossroads Center for Children, and subsequent emails to keep them informed and engaged in the organization.
- Crossroads Center for Children uses their website and social media presence as a recognition tool. All donors contributing on a monthly basis, grantors, and Wish List donors will be recognized on the Donor Recognition Page. All other donors will be recognized on the page or post of the event or campaign that they contributed to. Grantors will be recognized with a special post about the nature of the grant and its expected impact. Special recognition may be posted for planned gifts, legacy gifts or other major gifts that go above and beyond.
- Donor anonymity requests will be honored.

Conflicts of interest- Crossroads Center for Children does not provide personal legal, financial or other professional advice to donors or prospective donors. Donors and prospective donors are strongly urged to seek the assistance of their own professional advisors in matters relating to their gifts and the resulting tax and estate planning consequences.

The above policies have been reviewed and approved by Crossroads Center for Children's Board of Trustees. The Board of Trustees must approve any changes or amendments to this policy.

Approved on 03/29/2022